



**Do you have questions and need answers about  
plan review?**

**Beginning Nov. 4th! New, Walk-in Service with our  
Plan Reviewers.**

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**The Office of Buildings is making our plan reviewers available to  
assist you with general questions.**

*Here's how it works:*

- Walk-in sessions occur **Tuesdays and Thursdays ONLY** from 8:15 a.m. to 4:00 p.m. (subject to availability).
- Building Plan Reviewers are available to meet with the public for **general questions.**
- Q&A sessions will last **15 minutes.**
- Sessions that require more than 15 minutes will need an **appointment time.**

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**Don't Forget...many of our forms and checklists have been  
updated.**

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Visit the Office of Buildings on the Web to see our new online forms.

They're new and improved for more efficient processing your plans for additions, new construction, general repair and much more.