

**CITY OF ATLANTA
INVITATION TO BID
ADVERTISEMENT**

Sealed bids for **FC-5010, Annual Contract for Major Mechanical Service and Repair**, will be accepted by the Department of Procurement ("DOP"), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, October 28, 2009**.

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 1:59 P.M.****

The Local Bidder Preference Program is applicable to this project. In order to be approved as a Local Bidder and receive a bid preference on an eligible local project, the application for approval as a local bidder and all supporting documents must be received by the DOP no later than thirty (30) days prior to the date bids are received on such eligible project.

Bids will be publicly opened and read at 2:00 p.m. on the respective due date in Suite 1900, at the above address.

SCOPE OF SERVICE: The City of Atlanta (the "City") operates two (2) water plants and other facilities in the Atlanta Metropolitan area. The purpose of this bid is to identify Contractors capable of Mechanical Services for these facilities, to determine the rate that will be charged for services, and to place contracts with Contractors for quick response in providing services on an as needed basis. These services will be oriented towards completion of specific tasks. The City is under no obligation to exclusively award this work to a single bidder nor is the City bound to a minimum contract amount. The term of this contract shall be for a period of one (1) year with two (2) one year renewal options at the sole discretion of the City.

A Pre-bid Conference will be held on **Tuesday, October 13, 2009 at 10:00 a.m.**, in the Conference Room of DOP. The purpose of the Pre-bid Conference is to provide the bidders with information regarding the project and to address questions and concerns. There will be City representatives from the Department of Watershed Management, DOP, the Office of Contract Compliance, and the Office of Risk Management to answer any questions. Bidders are urged to attend the Pre-bid Conference to obtain general information regarding the solicitation document.

General instructions, plans and/or specifications for submitting bid packages for this project will be available for review/purchase at a cost of **\$25.00**, between the hours of 8:15 a.m. –5:00 p.m., in the DOP's Plan Room, Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia. Payment for the documents represents production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Anthony D. Stanley, Contracting Officer, at (404) 330-6384, or by e-mail at adstanley@atlantaga.gov. Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holder's list should be directed to the Plan Room at (404) 330-6069.

The City reserves the absolute right to reject any and all bids and to waive any technicalities.

****This Bid Document cannot be downloaded. Potential Bidders must purchase this document from the DOP's Plan Room.****