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## **ACCESSIBILITY RAMP** Permit Submittal Information

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### *Required documents:*

1. Completed and signed Building Permit application with Email addresses.
2. Provide site plan **to scale** illustrating the location of the accessible ramp with distances from property line and street frontage.
  - a. **Arborist** – Tree Inventory Plan
    - i. Label species of the trees – (Hardwood – “hwd” or Pine) of existing trees, indicate diameter at breast height.
    - ii. If no trees are within 30 feet of the limit of disturbance for the proposed work, provide two different photos of the site, which clearly shows no trees will be impacted and submit a complete “No Trees Impacted Statement”.
  - b. **Zoning** – Lot Coverage Information
    - i. Provide the lot coverage calculations for the Zoning review that includes the amount of additional lot coverage created by the square footage of the ramp.
    - ii. If the work is in-kind [replacement like for like], evidence of the existing characteristics will be required.
    - iii. Survey is preferred, or provide photos for residential projects with the site plan.
3. Provide height from grade to interior floor level
4. Illustrate the construction of the ramp that include:
  - a. Material (wood, metal, concrete, etc.)
    - i. Indicate the wood grade and species (type)
  - b. Size of wood or metal
  - c. Indicate all dimensions for height, width, and length ramp, handrails, and landings.
  - d. Method of connection to the structure
  - e. Any trees on the site along with the ramp’s distance from any tree

### *Submit to:*

1. **EXPRESS LINE**

### *Required approvals:*

1. Zoning
2. Arborist
3. Building

### *Required Inspections:*

1. Footing – Building
2. Site inspection – Arborist
3. Final – Building

### *Permits required.*

1. Building