



Department of
CITY PLANNING

Office of Buildings – Trades Division
55 Trinity Avenue, Suite 3800
Atlanta, Georgia 30303
Tel: 404.865.8570
Email: noisevariance-oob@atlantaga.gov

TEMPORARY NOISE ORDINANCE VARIANCE
Frequently Asked Questions

What are the normal construction hours in the City of Atlanta?

Normal construction hours allowed are as follows:

- Weekdays from 7:00am-7:00pm and
- Weekends and legal holidays from 9:00a.m. to 7:00p.m.

Who can apply for a noise variance application?

An owner or his/her designee may apply for a temporary variance from one or more of the provisions of Chapter 74 with the Department of City Planning’s Office of Buildings.

Where can I find the Noise Variance Application?

The Noise Variance Application can be obtained

1. Online at www.atlantaga.gov/government/departments/city-planning/office-of-buildings/noise-variance-permit-fyi
2. In-person at the Office of Buildings 55 Trinity Avenue S.W., Suite 3800 Atlanta, GA 30303.

Where do I submit my completed application?

Submit requests by:

Email	noisevariance-oob@atlantaga.gov Subject line: Temporary Noise Ordinance Variance Application
In person	55 Trinity Avenue, SW, 3rd Floor, Suite 3800 Atlanta, GA 30303-0331
NOTE:	Payment must accompany the application. Make checks, money order or cashiers check payable to ‘City of Atlanta’. Online submittal is coming soon!

What hours am I able to submit my application in person?

The Office of Buildings is open from 8:15a.m. to 5:00p.m. Monday – Friday

Who do I make my check or money order payable to?

Make checks, money order or cashier’s check payable to the City of Atlanta.

Can I submit my application online?

All applications can be submitted email, via mail or in person. Online submittal is coming soon.

Who do I contact if I have questions about the noise variance application process?

You may contact the Office of Buildings by:

Phone: 404.865.8550

Email: noisevariance-oob@atlantaga.gov

How much is the Noise Variance Application fee?

The Noise Variance Application fee is \$25.00 and must be paid at the time of submittal.

What are the requirements for completing the Noise Variance Application?

- a) Applicant must state the section of the Code in which the variance is sought.
- b) The nature and location of the noise source for which this application is made.
- c) The reason for which the permit of temporary variance is requested, including the hardship that will result to the applicant, his/her client, or the public if the permit of temporary variance is not granted.
- d) Provide maximum measured background noise level (without equipment running) and ambient night time noise level (with equipment running) at various distances from equipment. Noise measurements need to be taken between 7pm to 7am on weekdays and 7pm to 9am on weekends. One of such distances must be at the property line of the nearest property.
- e) Provide noise mitigation measures (include a description of interim noise control measures that shall be taken to minimize noise, as well as, the impacts occurring from the noise for which the variance is sought).



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- f) A specific schedule of the noise control measures that shall be taken to bring the source into compliance with the Code within a reasonable time.
- g) Provide an affidavit stating that a notice has been provided to the Department of City Planning Office of Buildings for transmission to the NPU and the councilmembers (district and at-large) for the council district and council post where the variance is to be operational.

How long does the application process take?

The Office of Buildings will notify the applicant within 14 business days of submittal of a completed application, whether the variance is approved or denied. An application is considered complete when ALL the required information has been submitted, including payment. Upon approval, a sign must be posted on the property notifying the public of the approved temporary variance from the Atlanta Noise Ordinance. Such signs must be posted on all sides of property that adjoins the public right-of-way. The sign and permit must be obtained in person from the Office of Buildings and must be posted on property 48 hours prior to the start date on the approved permit. A permit of temporary variance can only be valid for 14 calendar days or less.

If approved, how long will my variance be valid?

A permit of temporary variance can only be valid for a maximum of 14 calendar days.

May I request an extension of my variance approval?

An extension of a variance approval can be requested through the process of applying for a new permit of temporary variance.

What happens if my application is denied?

The applicant may request for an appeal hearing within five (5) business days after receipt of denial. A hearing will be held before the Commissioner (or Hearing Officer) of the Department of City Planning where a written determination will be made within one (1) business day of the hearing. The determination will either affirm or reverse the original decision.