

AFRD WATER PLAN

Name of Event/Festival: _____ Peak Number of Attendees: _____

Number of Water Stations: _____ Capacity (i.e. # of ounces, # of gallons) _____

Drinking Water Supply (DWS): Free drinking water should made available and accessible for both the general public attending as well as participants of the special event. This supply of free potable water should be conveniently located with **identifying signage** that says “Water Station” **with the exception of along the route.** For quantity calculations assume at a minimum ½ gallon of water per person per day. For more information please contact AFRD Sp. Events: 404. 546.7042.

Source of water (bottles, fountains, no less than multiple 5 gallon coolers): _____
Coolers should be a minimum of 5 gallons each, have a secured lid, and in warmer months include ice. A dedicated staff person should be assigned for servicing each station a minimum of every hour replenishing throughout the event. No less than **5oz cups** must be provided and maintained. An adequately sized solid waste receptacle must be provided to receive all spent drinking cups. Fixed fountains count as station if reasonably located within event activity area. Directional signage may be needed.

Location of water sources: _____
Parades/Marches must have water at both marshalling area and disband. Depending upon time of year and participant numbers may be required at review stand as well. Please make sure your **Site Plan** shows all water stations locations to include along the route. Half/Full Marathons must provide locations in writing as well. Location(s) should be accessible to main crowd area(s). **First Aid stations** must have water and will serve as a required water station. If your event is hiring an **ALS Unit**, it should be equipped with water.

DRINKING WATER STATION UNIT REQUIREMENTS
Parades, Marches, Rallies, Demonstrations, Gathering Areas

The following matrix determines the minimum number of water stations for this event type.
The Atlanta Fire-Rescue Department may determine that less or more stations may be necessary based upon time of year, location, and /or event type to ensure proper safety of the event.

Parades/Marches must provide water during the months of May through September only Participation/Attendance Numbers All Other's Based on Attendee +Participant #'s	Required Drinking Water Stations (no less than 10 gallons per station; each cooler/ water set up counts as station)
1-2,999	2
3,000-9,999	2
10,000-11,999	4
12,000-14,999	4
15,000-29,999	6
30,000-99,999	6
100,000+	10+

WATER STATION UNIT REQUIREMENTS
Run/Walk Route

Dedicated staff persons should be assigned to each station ensuring replenishment and clean up.

5K thru 10k: Below 5k should have a minimum of 1 station in start/finish area
Minimum Locations of Water Stations: Start, Finish and Half-Way Point

Above 10k thru Full Marathons: Based on moderate heat index and humidity factors
Minimum Locations of Water Stations: Start, Finish and Every two miles unless deemed otherwise