



City of Atlanta COVID-19 Overlay Guidelines

Addendum for Permitted Outdoor Events

Applicant Name		Last Name	
Mailing Address		Email Address	
Office Phone		Mobile Phone	
Event Date		Event Name	
Square ft. of permitted area		Event Location	

Health Coordinator Name		Phone and Email:
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- Each outdoor event is required to submit an Internal Health Plan (*per CDC guidelines*) detailing how you will comply with the City of Atlanta’s COVID-19 mandates and policies for hosting a permitted outdoor event. Additionally, each event is required to identify and provide contact information for an (on-site) health coordinator. The health coordinator is responsible for ensuring your event is compliant with the COVID-19 Guidelines, as required by the City of Atlanta. The health coordinator is NOT required to have a medical background.
- The Internal Health Plan requires the following:
 1. Face Masks to be worn by all patrons, staff, vendors, and/or volunteers.
 2. Hand sanitizer (*per CDC guidelines*) stations should be provided at entrances, inside portable restrooms, and other well-marked and lit locations to encourage frequent use. An adequate supply should be confirmed the duration of the event. Stations should allow no-touch activation, if possible.
 3. Public space and facilities should be maintained to standards outlined by CDC guidelines for public spaces. High-touch areas such as trash receptacles, barricades, food preparation areas, beverage stations, restrooms (toilets, sinks, soap dispensers, etc.) should be checked regularly for supply needs and disinfected using materials effective against COVID-19. Events large enough to require restrooms will be required to provide sinks or handwashing stations for additional hand washing.
- Each application must include a detailed site plan with the measurements to allow attendees to social distance. The total square footage of the event area/site plan to be permitted and number of attendees will be approved respectively by APD and AFRD. AFRD will review permitted area, including capacity to social distance (6 feet).

Applicant (Print Name)	
Applicant Signature	
Date	