



WORK EXEMPT FROM A PERMIT

In accordance with [Ordinance 17-0-1307](#) the following items are exempt from being permitted. Please be advised that any work completed must still meet minimum code requirements.

GENERAL REPAIR PERMIT

No permit or permit fee is required for any repair work to a single-family, duplex, multi-family or non-residential structure with a total valuation of less than \$10,000.00 provided that such work is otherwise lawful.

The following permit exemptions shall only apply to existing single family, two family or duplex residential structures or for existing accessory structures for such properties:

- Non-structural re-roofing repairs excluding truss repairs or shingle replacement provided that upon replacement no more than three layers of shingles remain
- Repair or replacement of kitchen cabinets
- Repair or replacement of bath cabinets or countertops not involving relocation of electric outlets or appliances or plumbing fixtures
- Repair or replacement of interior doors
- Repair or replacement of drywall on ceilings or walls not to exceed three sheets
- Repair or replacement of floor or wall coverings such as carpet, tile, hardwood, paneling, wallpaper, etc.,
- Interior or exterior painting
- Repair or replacement of gutters
- Non-structural porch or deck repairs
- Repair or replacement of siding

HVAC/MECHANICAL PERMIT

The following permit exemptions shall only apply to existing single family, two family or duplex residential structures or for existing accessory structures for such properties:

- Repair or replacement of existing air conditioner condensers
- Repair of existing furnaces and equipment
- Replacement of grills and diffusers on existing duct work

PLUMBING PERMIT

The following permit exemptions shall only apply to existing single family, two family or duplex residential structures or for existing accessory structures for such properties:

- Repair or replacement of existing kitchen fixtures (sinks)
- Repair or replacement of existing bathroom fixtures (sinks, lavatories, bathtubs, showers).

ELECTRICAL PERMIT

The following permit exemptions shall only apply to existing single family, two family or duplex residential structures or for existing accessory structures for such properties:

- Repair or replacement of existing electrical outlets
- Repair or replacement of existing electrical fixtures
- Installation, repair or replacement of low voltage systems such as security alarms, garage door openers, phone and cable lines, etc.

No exemption for properties designated under Chapter 20 of the zoning ordinance:

The foregoing permit valuation threshold and permit scope exemptions shall not apply to any work to be conducted in a landmark, or historic district, or landmark or historic building or site governed by Chapter 20 of the zoning ordinance when such work affects exterior of the structure or site. Notwithstanding the foregoing, for property governed by said Chapter 20, no certificate of appropriateness or building permit or permit fee is required for any repair work with a total valuation of less than \$2,500.00 provided that such work is otherwise lawful.