HOW TO OBTAIN DEED FROM FULTON COUNTY CLERK OF THE SUPERIOR AND MAGISTRATE COURT'S?

Acquire Copies

Effective June 1, 2022, the Fulton County Clerk of the Superior and Magistrate Court's Office is pleased to announce the new **eCertification** services that allow users to electronically request certified Court and Real Estate Records 24 hours a day, 365 days a year.

What is eCertification?

eCertification is software used by the Clerk's office to generate tamper-proof and self-validated certified copies of Court Records and Real Estate Recordings. Customers can purchase electronically certified records from the convenience of their home, smartphone, or anywhere they have internet access 24-7, and upon processing by the Clerk's office, receive them as secured PDFs via email or online.

To request an **eCertified** copy, simply <u>click here</u> or go to <u>https://ecert.gsccca.org</u> to create an account. Once registered, log in to get started:

Follow the steps to submit a request for an eCertified document.

Click Submit a New Request at the top, right corner of the page

- Select the county where the record is located
- Select the document type
- Select Continue to Submit the Request
- · Complete all required fields and select Submit request

Once the Clerk's office processes the request, payment authorization will be required. When the Request Status is Awaiting Payment Final Authorization, submit final payment authorization by clicking on Awaiting Payment Final Authorization and following the prompts. Once payment authorization is received and finalized by the Clerk's office, a final email will be sent containing an authorization link that includes the purchased **eCertified** copy of the requested document.

A purchased **eCertified** copy of a document may be downloaded and stored for future use, allowing customers to maintain their own documents for multiple uses and printing.

ADDITIONAL INFO

What is the fee?

- Copy-Certified/ Exemplified 1st page- \$2.50
- Copy-Certified/Exemplified Each page after 1st page- \$0.50

How to obtain a copy of my deed?

You can come in person, get via mail, and online. **In-Person:** 136 Pryor St SW, Atlanta, GA 30303

How long does it take to process this request?

7 to 14 business days

Contact Info

Phone: (404) 613-5313

Hours: Monday-Friday 8 am to 5 pm

