HOW TO LOG IN or RESET YOUR PASSWORD

For Technical and Non-Technical Issues

Contact **ATL311.com** or **404-546-0311** to create a case.

ATLCORE

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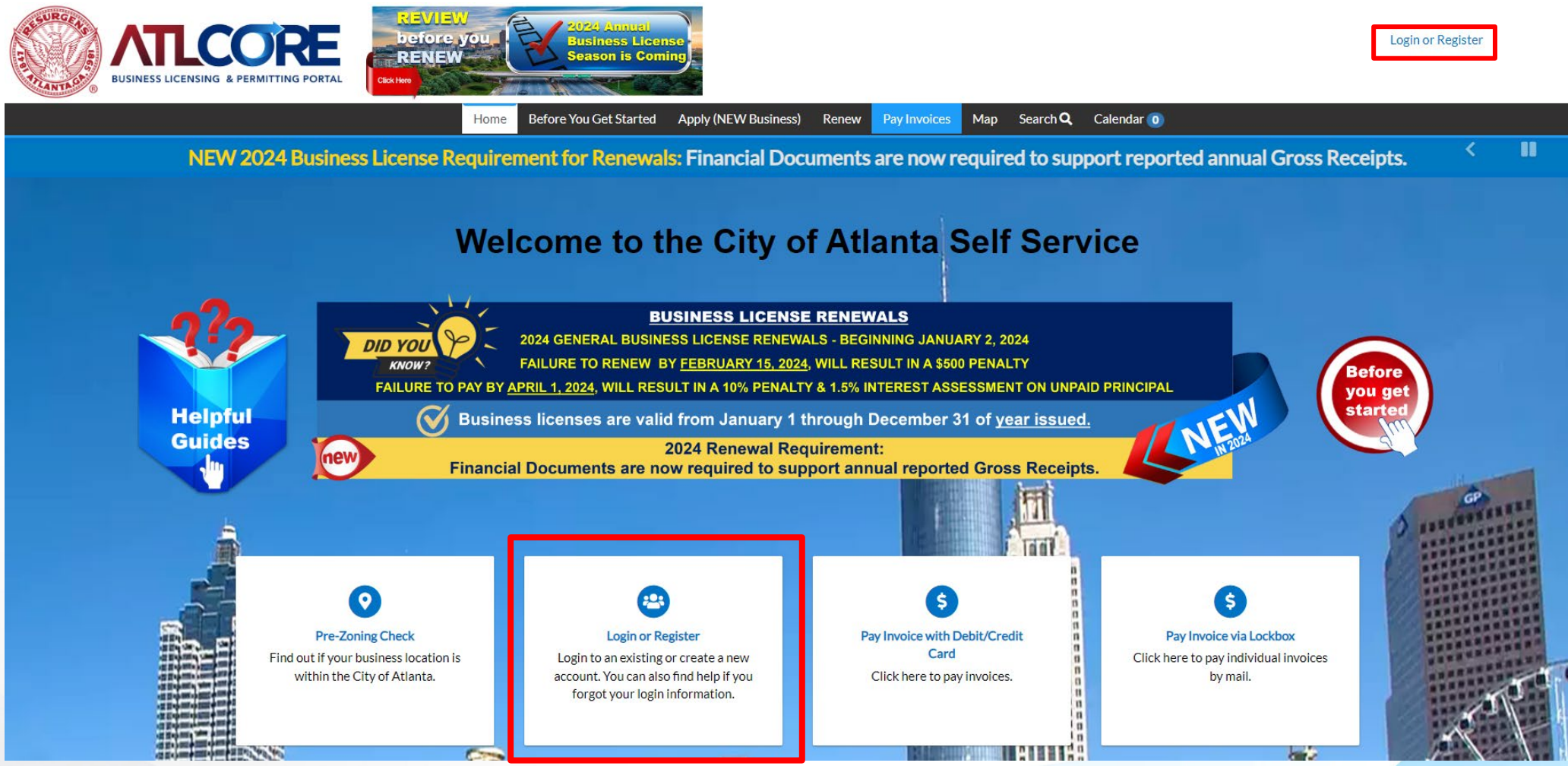
HOW TO LOG IN or RESET YOUR PASSWORD

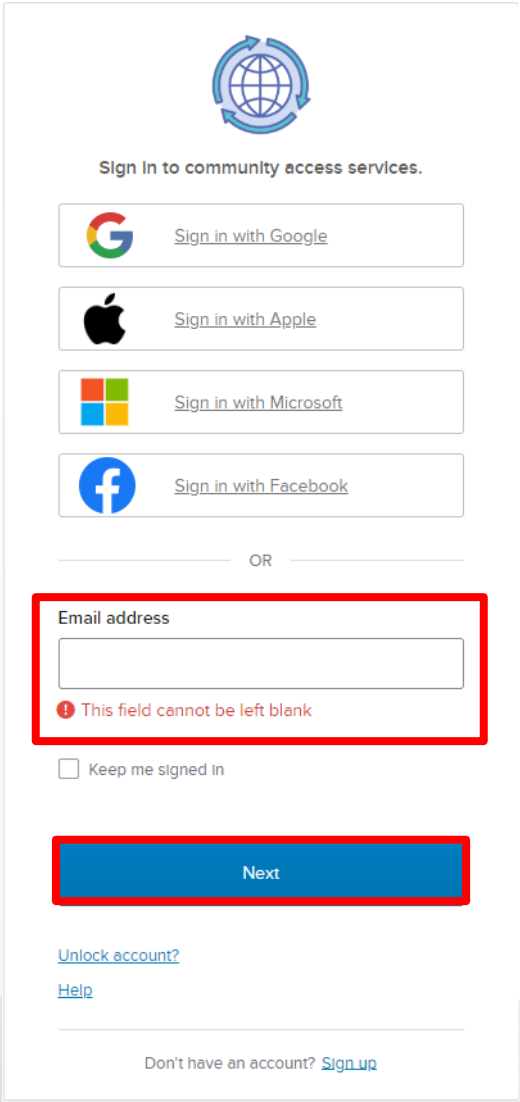
1. Using the Google Chrome browser, navigate to the [ATLCORE Business Licensing and Permitting Portal]. To log in, click **Login or Register (if you do not currently have an account)** from the center of the home page or top right corner of the page.



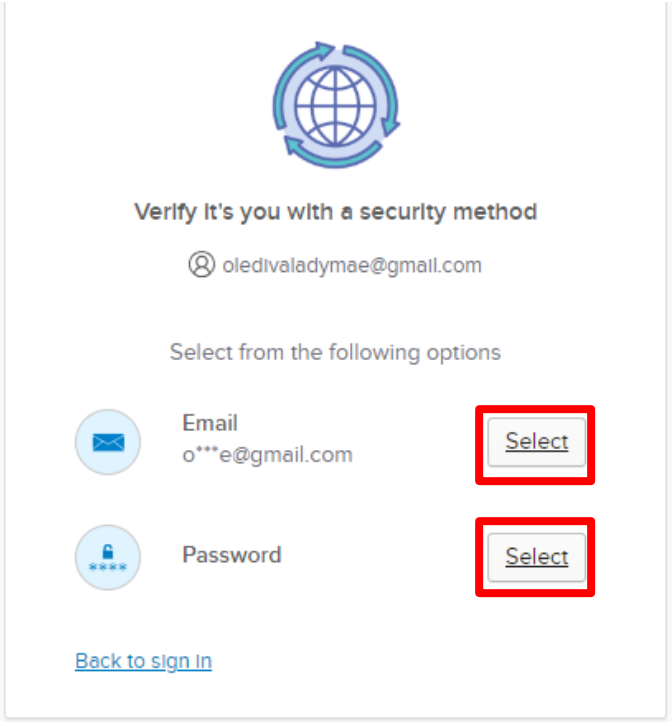
HOW TO LOG IN or RESET YOUR PASSWORD (cont'd)

2. Enter the email address used to register the associated account.

3. Click **Next**



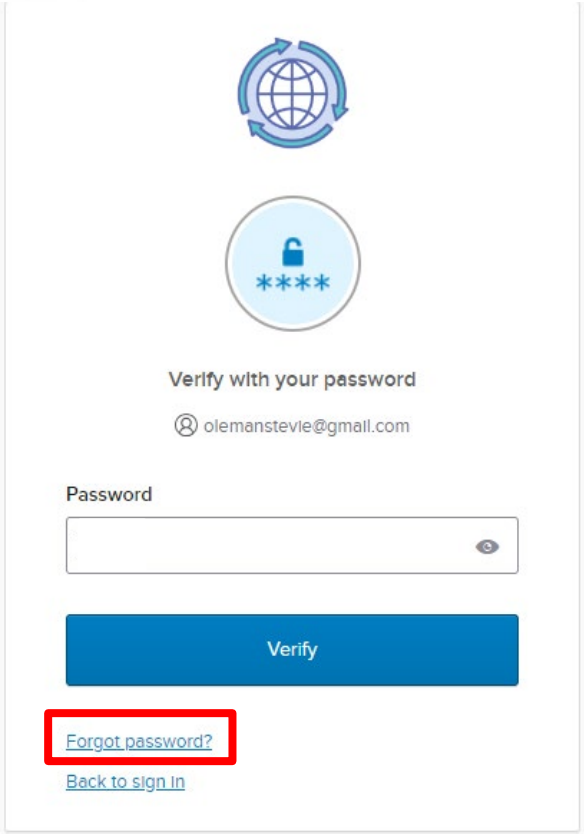
4. Verify your account by selecting **Email** or **Password**. If selecting email, a verification code will be sent to the email address associated with the account. If selecting password, enter the password registered with the associated account.



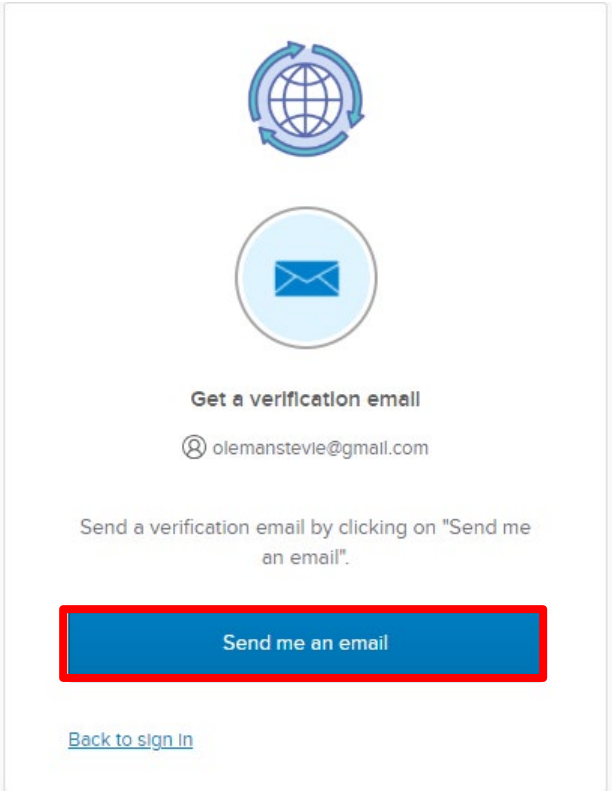
HOW TO LOG IN or RESET YOUR PASSWORD (cont'd)

5. If you forgot the password, follow these steps:
Enter the Password associated with your current ATLCORE account.

   a. Click **Forgot password?**



HOW TO LOG IN or RESET YOUR PASSWORD (cont'd)



6. Click **Send me an email**.

7. The system will send an email to the email address entered with instructions on how to create a new password.

8. Log in to your email account to retrieve the email with instructions. (Remember to check your Junk/SPAM folder if necessary. For Gmail account holders, the email may be in your **Promotions** folder)

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