

RENEWAL SUBMISSION – via SEARCH FEATURE

For Technical and Non-Technical Issues

Contact **ATL311.com** or **404-546-0311** to create a case.



RENEWAL SUBMISSION – via Search Feature

1. To log in, click **Login or Register** (if you do not currently have an account) from the center of the home page or top right corner of the page.

The screenshot shows the ATL CORE Business Licensing & Permitting Portal homepage. At the top, there is a navigation bar with links: Home, Before You Get Started, Apply (NEW Business), Renew, Pay Invoices, Map, Search, and Calendar. A banner at the top right says "2024 Annual Business License Season is Coming" with a "Click Here" button. A "Login or Register" button is in the top right corner. The main heading is "Welcome to the City of Atlanta Self Service". Below this, a blue box contains "BUSINESS LICENSE RENEWALS" information: "2024 GENERAL BUSINESS LICENSE RENEWALS - BEGINNING JANUARY 2, 2024", "FAILURE TO RENEW BY FEBRUARY 15, 2024, WILL RESULT IN A \$500 PENALTY", and "FAILURE TO PAY BY APRIL 1, 2024, WILL RESULT IN A 10% PENALTY & 1.5% INTEREST ASSESSMENT ON UNPAID PRINCIPAL". A yellow banner states "Business licenses are valid from January 1 through December 31 of year issued." and "2024 Renewal Requirement: Financial Documents are now required to support annual reported Gross Receipts." A "Helpful Guides" icon is on the left, and a "Before you get started" icon is on the right. The main content area features eight white boxes with icons and text: "Pre-Zoning Check", "Login or Register" (highlighted with a red border), "Pay Invoice with Debit/Credit Card", "Pay Invoice via Lockbox", "Start a NEW Business", "RENEW My License for EXISTING Business", "APPLY for a NEW Alcohol License", and "APPLY for a NEW Regulatory Permit".

ATL CORE
BUSINESS LICENSING & PERMITTING PORTAL

REVIEW
before you
RENEW

2024 Annual Business License Season is Coming

Click Here

Home Before You Get Started Apply (NEW Business) Renew Pay Invoices Map Search Calendar

Business/Email information changes? Still Have Questions? Contact ATL311.COM or 404-546-0311.

Welcome to the City of Atlanta Self Service

BUSINESS LICENSE RENEWALS

DID YOU KNOW?

2024 GENERAL BUSINESS LICENSE RENEWALS - BEGINNING JANUARY 2, 2024
FAILURE TO RENEW BY FEBRUARY 15, 2024, WILL RESULT IN A \$500 PENALTY
FAILURE TO PAY BY APRIL 1, 2024, WILL RESULT IN A 10% PENALTY & 1.5% INTEREST ASSESSMENT ON UNPAID PRINCIPAL

Business licenses are valid from January 1 through December 31 of year issued.

2024 Renewal Requirement:
Financial Documents are now required to support annual reported Gross Receipts.

NEW IN 2024

Before you get started

Helpful Guides

Pre-Zoning Check
Find out if your business location is within the City of Atlanta.

Login or Register
Login to an existing or create a new account. You can also find help if you forgot your login information.

Pay Invoice with Debit/Credit Card
Use this tool to pay for invoices.

Pay Invoice via Lockbox
Use this tool to pay for individual invoices via the Lockbox.

Start a NEW Business
NEW General Business License, Financial Institution, Insurance, Professional License

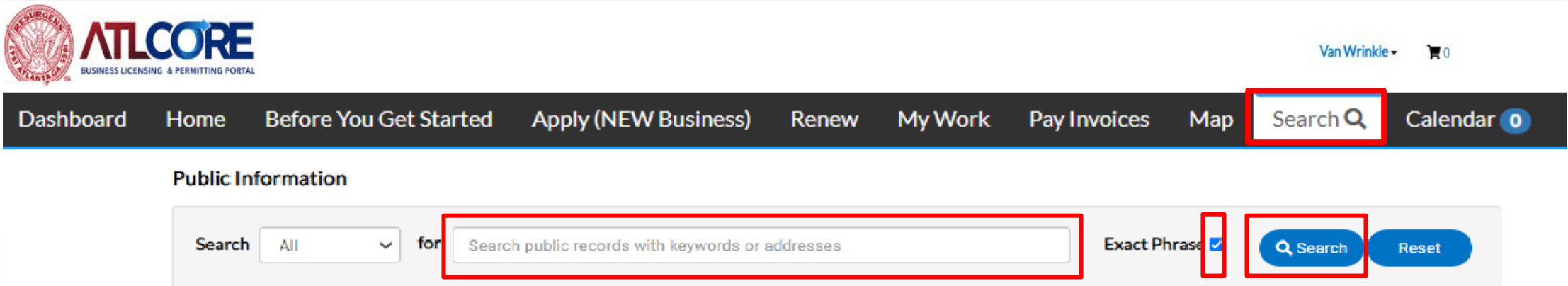
RENEW My License for EXISTING Business
This tool can be used to RENEW an EXISTING Business License and Permit ONLY.

APPLY for a NEW Alcohol License
NEW Alcohol License, Change of Agent, Temporary Alcohol License, Special Event Alcohol License

APPLY for a NEW Regulatory Permit
NEW Health Establishment Permit, Massage Permit, Commercial Recreation, Adult Entertainment, Vehicle Immobilization

RENEWAL SUBMISSION – via Search Feature (cont'd)

1. Navigate to Search on your Dashboard.
2. Enter Business number or Business license number into the Search field.
3. Check the Exact Phrase box to return a specific license number. Uncheck this box to get all related items.



The screenshot displays the ATL CORE Business Licensing & Permitting Portal. The top navigation bar includes links for Dashboard, Home, Before You Get Started, Apply (NEW Business), Renew, My Work, Pay Invoices, Map, Search, and Calendar. The 'Search' link is highlighted with a red box. Below the navigation bar, the 'Public Information' section contains a search form. The form includes a 'Search' label, a dropdown menu set to 'All', a 'for' label, a text input field with the placeholder 'Search public records with keywords or addresses', an 'Exact Phrase' checkbox which is checked, a 'Search' button, and a 'Reset' button. The text input field, the 'Exact Phrase' checkbox, and the 'Search' button are each highlighted with a red box.

RENEWAL SUBMISSION – via Search Feature (cont'd)

4. Verify the returned results. Click on the license number to renew.

Public Information

Search

All

▼

for

ALCO-0621-04071

Exact Phrase ☒

Search

Reset

Export

Found 1 result

Filter Results

All 1

License 1

[Next](#) | [Top](#) | [Paging Options](#) | [Filter Options](#) | [Main Menu](#)

License Number

ALCO-0621-04071

Applied Date

12/03/2020

Period Start Date

06/17/2021

License Status

Fees Paid - Online

Address

1197 Peachtree ST Unit: Ste. 150 Atlanta GA 30361

Company Type

Limited Liability Company

Business Status

Submitted

Description

OPEN AIR CAFE / LIQUOR, BEER, AND WINE CONSUMED

Main Parcel

Opened Date

Last Audit Date

Company Name

Politan Atlanta LLC

License Type

Alcohol License - Consumed On-Premise

Expiration Date

12/31/2021

Industry Classification

Food Service Contractors

DBA

Politan Row at Colony Square

Closed Date

Results per page 10 1 - 1 of 1 << < 1 > >>

RENEWAL SUBMISSION – via Search Feature (cont'd)

License Number: ALCO-0621-04071 Renew

Politan Row at Colony Square

- License cannot be printed at this time. License has not been issued.

License Details | Tab Elements | Main Menu

License Details

License Type:	Alcohol License - Consumed On-Premise	District:	6	Applied Date:	12/03/2020
Account Number:		Issued By:	Mitchell, Marilyn	Period Start Date:	06/17/2021
Status:	Fees Paid - Online			Expiration Date:	12/31/2021
Description:	OPEN AIR CAFE / LIQUOR, BEER, AND WINE CONSUMED				

Business | Locations | Fees | Inspections | Attachments | Contacts | Classifications | More Info

Business | Next Tab | License Details | Main Menu

Business

Company Name:	Politan Atlanta LLC	DBA:	Politan Row at Colony Square	Open Date:	
Company Type:	Limited Liability Company	Status:	Submitted	Closed Date:	
District:				Last Audit Date:	
Location:	Commercial				

6. Select the Renew button in the top right corner.

7. Proceed through the regular renewal processing steps.

8. **NOTE:** If the account is not linked to your contact record, the renew button will not be visible.