Capital Improvements Elements (CIE) project submission portal process

STEP 1 Visit the City Planning CIE Update landing page **WWW.ATLANTAGA.GOV/CIEUPDATE** and click "**Submit a project for the CIE**".

STEP 2 You will then be taken into the Submission Portal and will "**Proceed as Guest**".
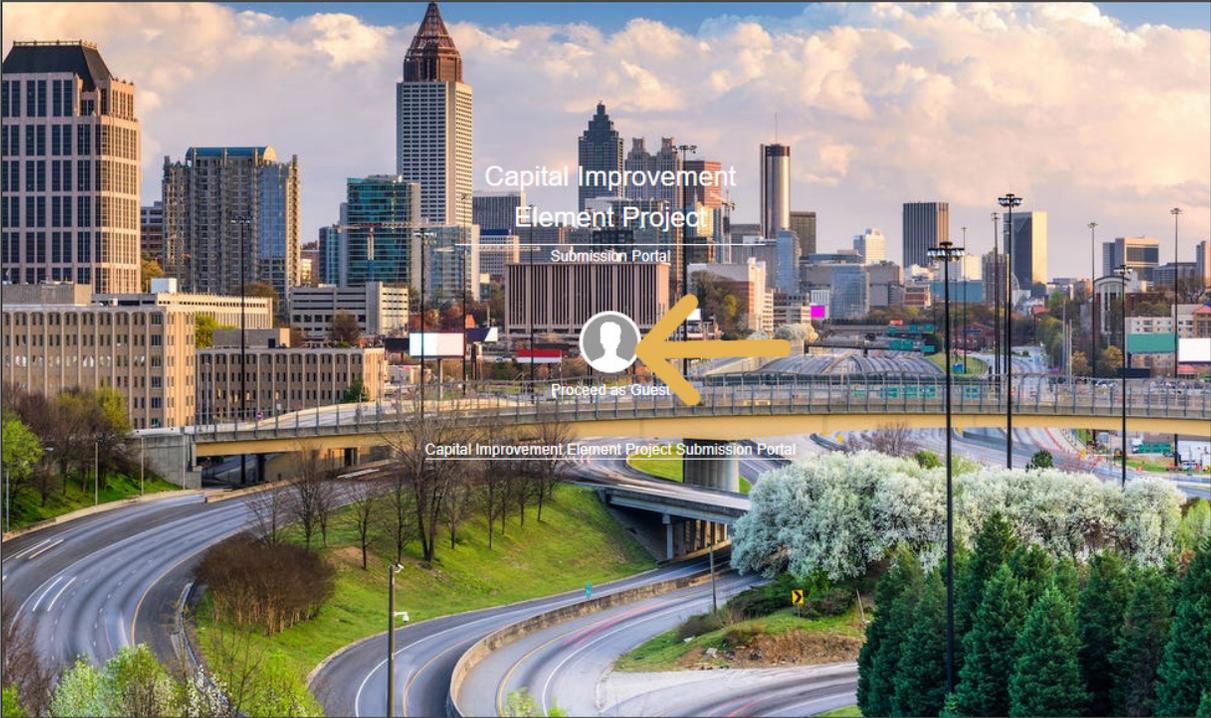
STEP 3

An instruction box will appear offering directions on how to submit your project based on project type. After reading instructions, **click "X" to continue**. Then select your desired project type from the list on the right (**Parks & Recreation, Public Safety, or Transportation**).
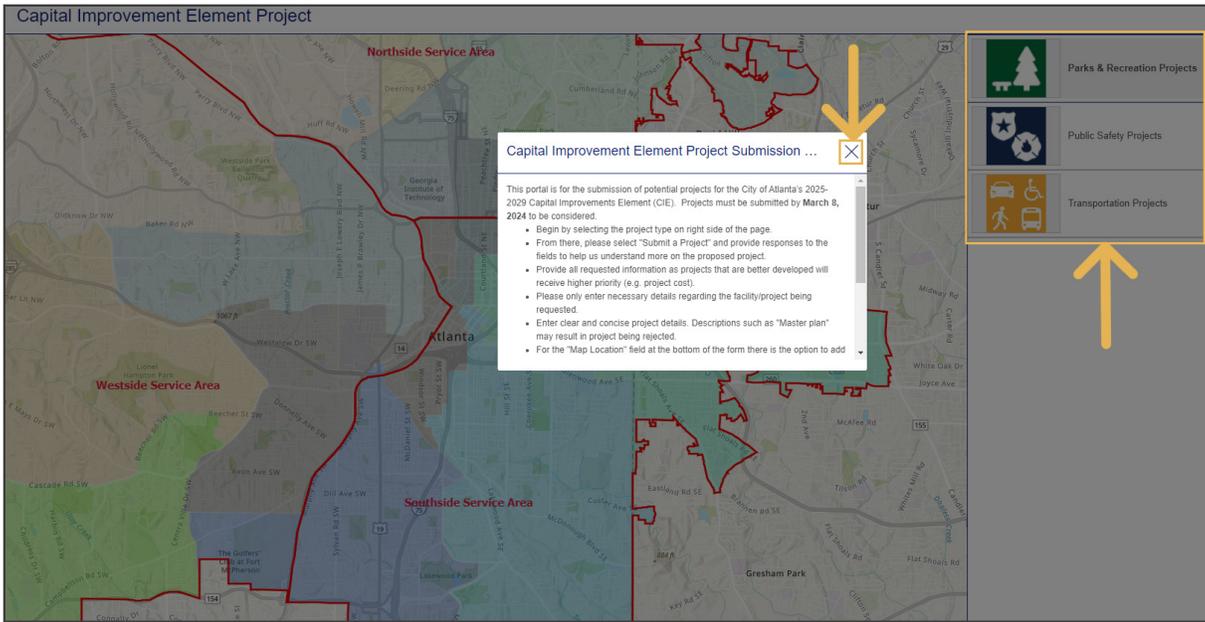
STEP 4.1

How to enter Parks & Recreation or Public Safety Projects:

After clicking on "**Parks & Recreation Projects**" or "**Public Safety Projects**" from the list on the right-hand side, click on the "**Submit a Project for the Upcoming CIE**" button at the bottom of the screen.
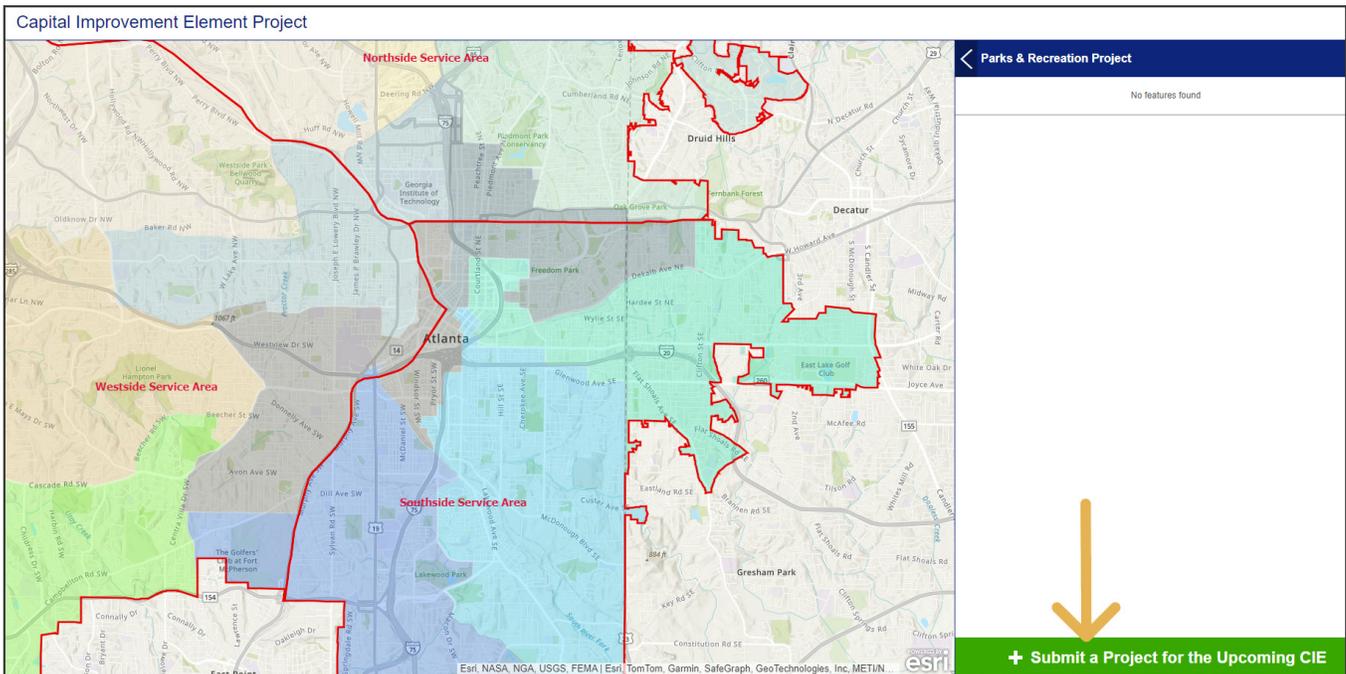
Click on map to add a point to your desired project location as shown below.

Capital Improvement Element Project
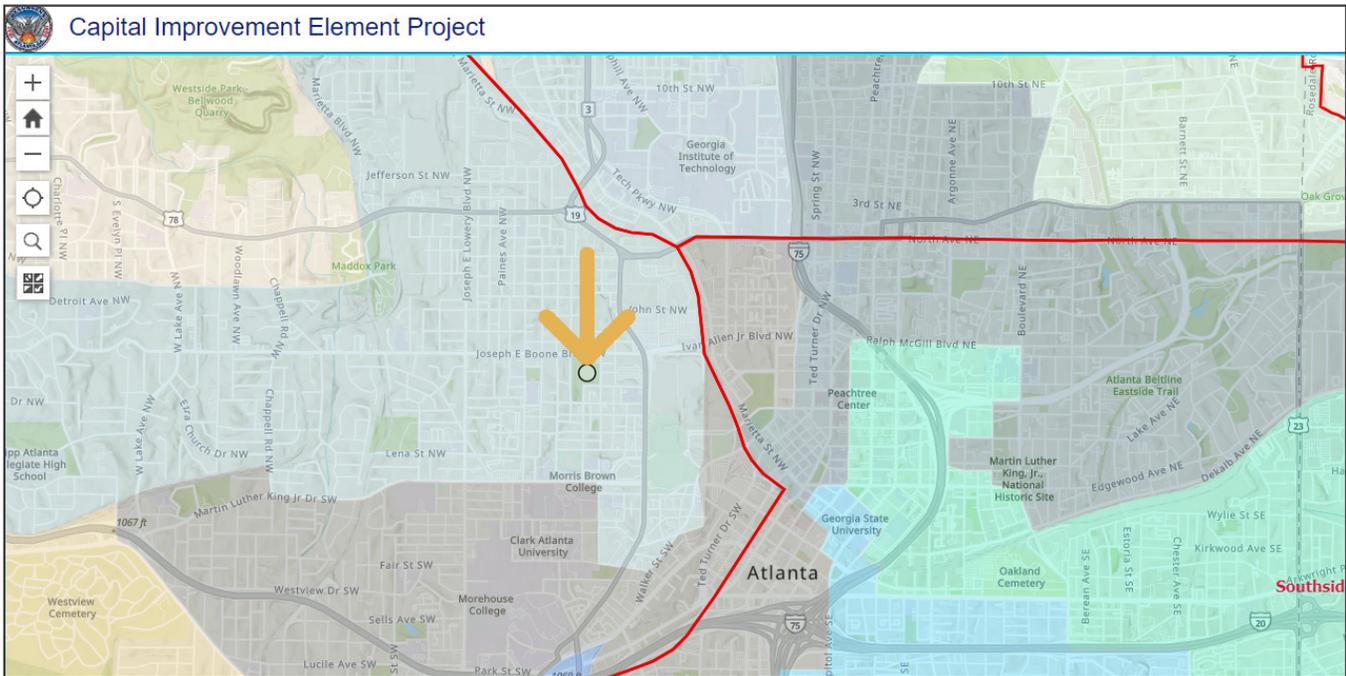
Input all required project details to increase the likelihood of consideration and click "**Report It**" to submit your project request.

Parks & Recreation Project

Project Details

Type of Project (required)

Select...

Submitter (required)

Select...

Date Submitted

📅 01/04/2024 4:58 pm ✓

Project Name (required)

Project Description (required)

Project Rationale (How will this project improve Atlanta?) (required)

Project Location Description (e.g., 10th from Peachtree to Monroe) (required)

Council District (required)

Select...

Are you working with the Council Member? (required)

Select...

Parks & Recreation Service Area (required)

Select...

Proposed Project Start Date (required)

📅 01/04/2024 ✓

Proposed Project End Date (required)

📅 01/04/2024 ✓

Parks & Recreation Project

Council District (required)

Select...

Are you working with the Council Member? (required)

Select...

Parks & Recreation Service Area (required)

Select...

Proposed Project Start Date (required)

📅 01/04/2024 ✓

Proposed Project End Date (required)

📅 01/04/2024 ✓

Estimated Project Cost (e.g., 2500000, must be > 0) (required)

Portion Chargeable to Impact Fees (e.g., 2500000, must be > 0) (required)

Source of Project Estimate (e.g., 2019 Joe Doe Consulting Estimate) (required)

Confirmed other funding sources (e.g., 60% Federal, 10% Renew Atlanta Bond) (required)

Submitter Name (required)

Submitter Email (required)

Map Location

Click the map to draw the location.

Enter an address to search ✕ 🔍 ◇

Report It   Cancel

STEP 5.1

How to enter Transportation Projects:
Click "**Submit a Project for the Upcoming CIE**" button at the bottom of the screen.
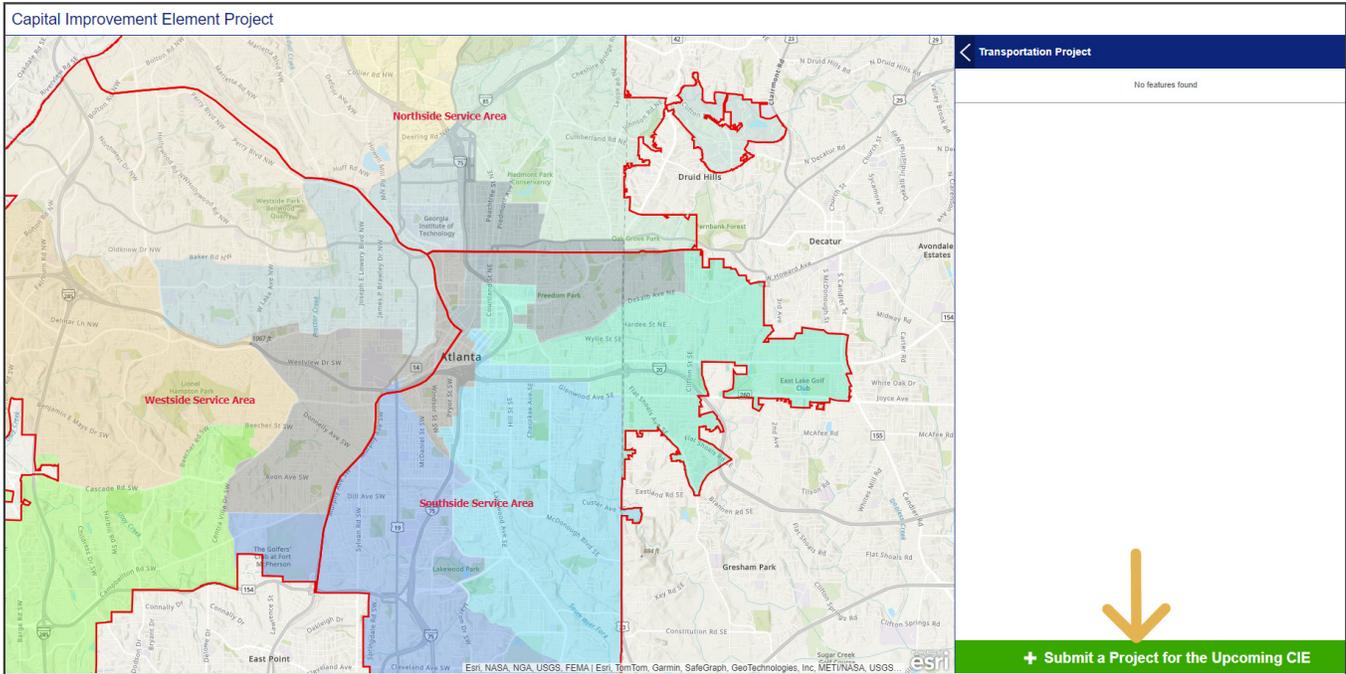
STEP 5.2

Click on desired location on the map and draw red line indicating location of requested project. Once line is drawn, double click to complete.
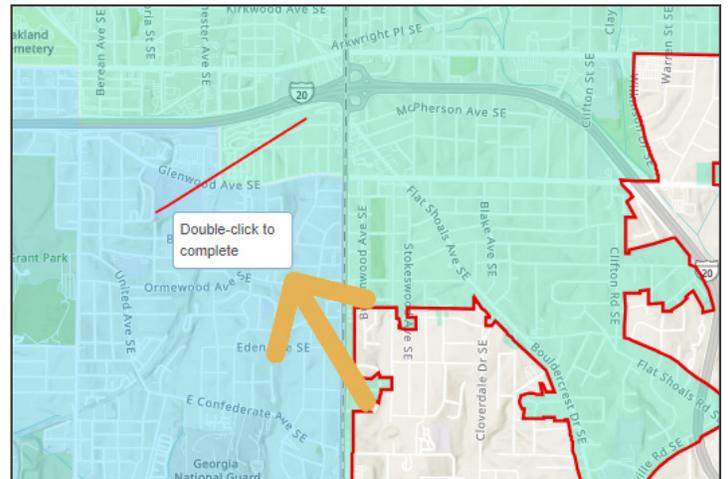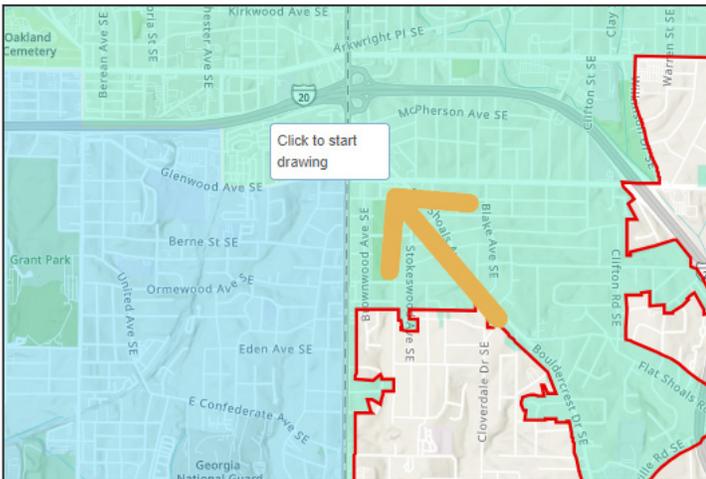
Enter all required project details to increase the likelihood of consideration and click "**Report It**" to submit your project request.

Once project is submitted, requester may view their submitted projects listed within the category submission type.

Additionally, you can see all projects submitted by other users.

Learn more and apply at
WWW.ATLANTAGA.GOV/CIEUPDATE

Department of
CITY PLANNING