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**CITY OF ATLANTA**

**DEPARTMENT OF GRANTS AND COMMUNITY DEVELOPMENT**

**Environmental Review Request Form**

*Subrecipient, Project Sponsor or CoC should complete this form in its entirety and email to the assigned Management Analyst.*

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| ***Each section of this document must be completed in its entirety prior to submission.*** |
| Subrecipient Name: | Agency/Developer Name |
| Project Name: | Program for which agency is requesting the review – ie RTA Roof Repair |
| Project Activity:*EX: TBRA, Master Lease, Admin, Demolition, Rehab, Construction…* | Check appropriate GrantProgram |
| Program Name: | [ ]  CDBG [ ]  CoC [ ]  HOPWA [ ]  ESG [ ]  HOME  |
| Funding Year: | Contract year from which funds are being drawn |
| Grant No: | City of Atlanta Grant Number from contract – ie HOPWA Project, Year 2023 = GAH23-F001 |
| Oracle Number: | Project specific Oracle Number |
| Estimated HUD Program Funding Amount: | $ Project specific grant funding amount for this property |
| Other Funding Sources & Amount | $ Project specific private/public funds |
| Total Funded Amount  (All combined sources) | $ Grant funds plus private/public funds |
| Estimated Replacement Value/After Rehab Value (if applicable) | $ Value of property after rehabilitation |

 **Property Information**

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| Property Type Check appropriate box [ ]  Single Family (1 - 4 units) [ ]  Multifamily (5+ Units) [ ]  Other | Number of Units: Insert # of units |
| Address(es) | Parcel Identification #  | Square Footage |
| Include the complete street address: NW, SW, Etc., City, State and Zip | This number is vital to prove your property exists – when a complete address is not provided | Input square footage |
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**Detailed Description of Project Activity:** Full scope of work includes all activities to be completed by the funded project, timelines including work accomplished with external, non-federal funding sources. (If applicable, attach up-to-date photos, inspection date & by whom, historic approval: date property was built, past/present/future use of property, supporting parcel documents, recent photos, photos of surround properties and the year they were built, and any necessary supporting documents)

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| **Project Description:**Provide a brief summary of how the funds requested on this form will be utilized Answer questions below**Additional Questions:**1. What is the year built?
2. Is the property historic?
3. What is the neighborhood name?
4. Will density increase/decrease more than 20%?
5. Will there be any ground disturbance associated with the project?
	1. If so, approximately how much earth work is anticipated?
	2. Where exactly within the project site would the ground disturbance take place?
6. Would any vegetation (shrubs, trees, landscaping) be removed as part of the project activities?
7. Have any technical studies or reports been performed for the project/project site?
	1. For example, a Phase I Environmental Site Assessment or other real-estate report documenting past land uses and potential for on-site contamination; an on-site ambient noise survey; historic resources evaluation/report; a planning commission staff report; asbestos and lead-based paint testing report; etc.
8. ***Does the project description represent the total extent of project activities (i.e., are there additional activities planned in the future for the project site or other activities funded through other sources?)***

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**Certification:** I certify that the information completed above is true and accurate to the best of my knowledge.

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| AuthorizedSignature: | Signature of ER Request Preparer |