

Communication Plan Dialogue for Mayor's Blue Ribbon Committee



Logistics			
Purpose:	Kickoff Meeting	Date:	July 24, 2024
Location:	Mayor's Cabinet Room	Time:	10:00 am
Facilitator:	Dr. Jabari Simama		

Attended	Name	Attended	Name
Yes	Mayor Andre Dickens	Yes	Marquis Stillwell
Yes	Dr. Jabari Simama	Yes	Rick Clear
Yes	Allison Fouche	Yes	Robert Leach
Yes	Austin Wagner	Yes	Phillip Ransom
Yes	John Lewis	Yes	Shanari Fayson
Yes	Wendy Williams	No	Dr. Marion Fedrick
Yes	Antoine Haywood	No	Fred Hicks
Yes	Alison Fussell		

Agenda Topics	Details For Discussion
Meeting schedule	<ul style="list-style-type: none"> Dates and times of forthcoming meetings
Workplan	<ul style="list-style-type: none"> Establish a plan of action to build on the legacy of community tv
Subcommittee assignments	<ul style="list-style-type: none"> Committee will be broken up into 4 subcommittees: Operating structure, Technology, Budget and Engagement

Action Items

No.	Description	Owner	Start Date	Due Date	Special Note
1.	Provide committee update to Councilmember Lewis and Utilities Committee	Dr. Simama			
2.	Establish email address and update info on city's website	Shanari Fayson			
3.	Create a streaming app	Allison Fouche			
4.	Provide an overview of the landscape of best practices	Antoine Haywood			
5.					

Key Meeting Notes:



1. Build infrastructure to ensure success and longevity
2. Hold City of Atlanta departments accountable for maintaining and supporting this service
3. Will add an additional committee member from Grants and Partnerships
4. Provide full transparency to the public
 - a. Create and send out survey to get feedback (share via social media)
 - b. Conduct a townhall meeting
 - c. Create checks and balances
6. Assemble a Youth Advisory Council
 - a. Yosua Israel
 - b. Kiersten Harris
 - c. Noah Mize
 - d. Abriana Northington-Winston