



CITY OF ATLANTA

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DEPARTMENT OF HUMAN RESOURCES
CALVIN W. BLACKBURN III
INTERIM COMMISSIONER

To: All COA Employees

From: Calvin W. Blackburn III, Interim Commissioner of Human Resources

Date: Wednesday, October 2, 2024

Re: Health & Safety Precautions and Operational Adjustments

City of Atlanta Employees:

Your health and safety are our top priorities and we want to keep you informed as we monitor the situation at the Bio Lab facility in Conyers, which is about 30 minutes from Atlanta City Hall.

Starting tomorrow morning, Thursday, October 3rd, you may notice haze and a chlorine smell in the air. Conditions are expected to be heaviest in the morning, clearing by noon.

Operational Adjustments: To help our employees who work outside avoid the heaviest period of haze and chlorine smells, we are implementing the following precautionary measures for **Thursday, October 3rd and Friday, October 4th**.

For Employees Who Work Outdoors:

We will delay the start time to 11 a.m. for all non-essential staff who typically work outdoors. This adjustment results in a workday from 11 a.m. to 7 p.m. Please consult your direct supervisor for specific scheduling instructions and to discuss any personal concerns you may have.

For In-Office Employees:

Employees who work inside any City of Atlanta facilities, should report to work as normal during their regular hours.

We will continue to monitor conditions overnight and throughout each day and communicate with you as this situation continues to unfold.

Health Precautions:

While chlorine can be smelled at levels far below what's considered harmful, it may still cause irritation to the eyes, throat, and airways, especially for those with heart or lung conditions. If you experience symptoms, contact your healthcare provider or the Georgia Poison Center at 404-856-6252.

We are also updating the city's website and will continue to post updates on the top red banner at www.atlantaga.gov regarding Air Quality Monitoring in Atlanta.

Please remain safe and diligent during this time.