

## Agenda

City of Atlanta

Temporary Task Force for Review:

Process and Procedures of the Office of the Inspector General, the Ethics Office,  
and the Governing Board of the Office of the Inspector General and Ethic Office.

September 24, 2024

3:30PM to 5:30PM

Atlanta City Hall – Marvin S. Arrington, Sr. Council Chamber

1. Call to Order

**Honorable Howard Shook called the meeting to order at 3:30PM.**

**In Attendance:**

1. **Leah Ward Sears**
  2. **David Dove**
  3. **Representative Tanya Miller, House District 62**
  4. **Norman Brothers**
  5. **Honorable Marci Collier Overstreet, District 11**
  6. **Honorable Howard Shook, District 7**
  7. **Patrise Perkins-Hooker, City Attorney**
  8. **Amber A. Robinson, Special Counsel Law Department**
2. Introduction of Task Force Members
1. **Honorable State Representative Tanya Miller, House District 62**
  2. **Honorable Howard Shook, District 7**
  3. **Honorable Marci Collier Overstreet, District 11**
  4. **Justice Leah Ward Sears, Partner – Smith, Gambrell, Russell**
  5. **David Dove, Partner – Troutman Pepper**
  6. **Norman Brothers Jr., EVP & Chief Legal and Compliance Officer – UPS**
  7. **Richard Deane Jr., Of Counsel – Jones Day**
3. Election of Chair
- Motion by Honorable Howard Shook to Nominate Justice Leah Ward Sears as Chair.**
- 2<sup>nd</sup> By: Honorable Marci Collier Overstreet**
- Approved Unanimously**

The Chair announced that she had the following amendments to make to the published agenda

1. **Adoption of Rules for Public Comment**
2. **Summary of background information provided to the Task Force prior to the Meeting**
3. **Review of the Purpose of the Task Force**

4. **Discussion of the Process for achieving the Task Force's purpose**
5. **Timing of the receipt of Staff Recommendations from the Office of Inspector (OIG) General, Governing Board of OIG, and Ethics**
6. **Public Comment**

**The agenda as amended was approved unanimously**

4. Adoption of Rule for Public Comment  
**Chair – Ward-Sears discussed and outlined her proposed Public Comment rules. The public would be allowed 2 minutes for comment per speaker for a total of 30 minutes and it will be added to the end of the agenda. The Chair moved for these rules to be adopted, and the motion was seconded by Councilmember Collier-Overstreet. The motion was approved unanimously.**
5. Summary of Background Information provided to the Task Force  
**City Attorney - Patrise Perkins-Hooker, reviewed the list of background information sent previously to members of the Task Force and included in packets provided to the Task Force. The City Attorney indicated that all items provided to the Task Force will be made publicly available for public inspection.**
6. Review of the Purpose of the Task Force  
**Chair – Ward-Sears provided a brief discussion and review of the charge in the legislation which created the Office of Inspector General.**
7. Discussion of the Process for achieving the Task Force purpose  
**Chair – Ward-Sears lead discussion outlining meeting goals: Requirement to have three (3) Public Meetings within 45 days of written reports. Two other meetings were discussed, and recommendations made for:**
  1. **October 7<sup>th</sup> 3:30PM to 5:30PM**
  2. **October 16<sup>th</sup> 3:30 to 5:30PM****Motion was made by David Dove to approve  
The motion was seconded by Representative Miller  
Approved unanimously**
8. Representative Miller Inquiry & Discussion: Would there be any work required of members outside of scheduled meetings to carry out the duties of the Task Force?
  1. **Would work sessions be open to the public?****City Attorney Patrise Perkins-Hooker provided clarification on what is needed and required as it relates to public and open meetings.**  
**8a. Honorable Marci Collier Overstreet Inquiry & Discussion: Request for clarification on what is being ask of the taskforce.**
  - i. **Oversite of Office of Inspector General**
  - ii. **Operation Access**
  - iii. **Rights of Employees**

**City Attorney - Patrise Perkins-Hooker will send a list of questions about inquiries of what is being asked of the entire Task Force.**

**8b. Honorable Marci Collier Overstreet provided background of actions taken by the City Council about previous requests for legislative changes by the OIG and the unwillingness of the Council to accept several of her requests for additional authority or power.**

**8c. Honorable Howard Shook: suggested providing overview of changes that were made to legislation by council. Additionally, noted concerns that certain areas are not listed from council discussions. He mentioned that we need to have all of the parties given an opportunity to speak on their perspectives.**

**8d. Representative Miller: Made suggestion of framing intent and purpose of “why we here to provide input on framing” which will help inform the Task Force of what is needed and goals to accomplish the mission.**

**Chair – Ward-Sears: Made a suggestion that some members of the Task Force work as an Ad Hoc group to come up with a plan.**

**Representative Miller – Suggestion to solicit input from stakeholders on what the issues are as they see it. Formulation of break-out groups to help frame the work to be completed.**

**Chair – Ward Sears: Recommended that the Ad Hoc group develop a road map prior to the October 7<sup>th</sup> meeting to include a timeline and a plan.**

**Representative Miller along with the Honorable Marci Collier Overstreet volunteered to work on the road mapping efforts along with the addition of Richard Deane Jr. who was volunteered.**

9. Public Comment Discussion

**Taskforce discussion on process of addressing inquiries and questions**

**City Attorney: Patrise Perkins-Hooker – Email addresses have been made available to the Task Force to use for communication purposes and to address any open record inquiries or concerns.**

**Honorable Marci Collier Overstreet: Would like a complete list of contact information to include phone numbers for Task Force members. City Attorney Patrise Perkins-Hooker agreed to compile such a list and send it to the members of the Task Force.**

10. Public Comment (2 Minutes)

*Public comments may be accessed by visiting the City of Atlanta's website at [www.atlantaga.gov](http://www.atlantaga.gov) and selecting “GOVERNMENT”, “Channel 26”, “Archived Meetings” and searching under Special Meetings for a video of this meeting. A recording of the meeting is also available by visiting the Atlanta City Council website at [www.citycouncil.atlantaga.gov](http://www.citycouncil.atlantaga.gov) and selecting “Council Divisions”, “Council*

*Communications”, “Meeting Videos” and searching under Special Meetings for a video of this meeting.*

There were a total of 5 speakers.

1. Amy Stout
  2. Dr. Jerry Newmark
  3. Jim Martin
  4. Don Penovi
  5. Shanae Hall
11. Motion to Adjourn – Chair Ward-Sears  
Seconded by Representative Miller

Meeting Adjourned at 4:40PM