

# Communication Plan Dialogue for Mayor's Blue Ribbon Committee



Logistics			
<b>Purpose:</b>	Committee Meeting	<b>Date:</b>	October 9, 2024
<b>Location:</b>	Virtual – MS Teams	<b>Time:</b>	10:00 am
<b>Facilitator:</b>	Dr. Jabari Simama		

Attended	Name	Attended	Name
Yes	Allison Fouche	Yes	Jacinda Thomas
Yes	Austin Wagner	Yes	Yoshua Israel
Yes	Alison Fussell		
Yes	Joe Schlepner		
Yes	Robert Leach		
Yes	Phillip Ransom		
Yes	Rick Clear		
Yes	Wendy Williams		
Yes	John Lewis		
Yes	Shanari Fayson		
Yes	Jay Pound		

Agenda Topics	Details For Discussion
<b>Channel 24 Update</b>	<ul style="list-style-type: none"> <li>Get channel up and running</li> <li>Get studio production space equipped</li> <li>Make proposals and recommendations about the longevity of community tv</li> <li>Transitional Plan (6-12 months)</li> </ul>
<b>Production Equipment Update</b>	<ul style="list-style-type: none"> <li>All equipment has been ordered and received</li> <li>Playbox Neo has provided cloud play-out solution</li> </ul>
<b>Makerspace Update</b>	<ul style="list-style-type: none"> <li>Interim makerspace has been secured in Georgia Tech area; it now belongs to the City of Atlanta</li> </ul>
<b>Subcommittee Updates (Technology &amp; Engagement)</b>	<ul style="list-style-type: none"> <li></li> </ul>

## Action Items

No.	Description	Owner	Start Date	Due Date	Special Note
1.	Begin drafting final proposal	All committee members			
2.	Compose transition team	Dr. Jabari Simama			
3.	Begin preparing makerspace	tbd			



**Key Meeting Notes:**

1. The second Community Briefing will be held on Thursday, October 17<sup>th</sup>, from 5:30 pm to 7:30 pm
2. All production equipment has been received
3. Users will have access to the cloud play-out
4. Fiber optic internet will be installed at the makerspace
5. Find a solution for how to push out programming for constituents who do not have cable television