Office of Buildings 55 Trinity Avenue 3rd Floor, Suite 3800 Atlanta, Georgia 30303

Accela Mobile User System Refresh Process for GOOGLE CHROME & SAFARI Web Browsers

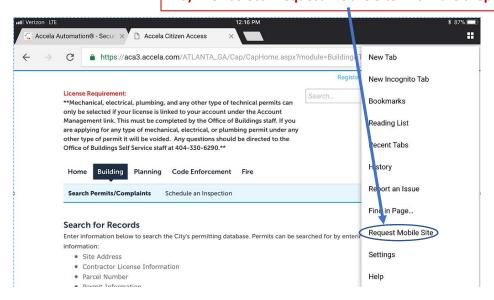
PROCESS FOR GOOGLE CHROME WEB BROWSER APP



1) Select the Google Chrome app and type in https://aca-prod.accela.com/Atlanta_ga in the web address field.

2) Next click on the three (3) vertical dots. ** https://aca3.accela.com/ATLANTA_GA/Cap/CapHome.aspx?module=Building&TabName= **Mechanical, electrical, plumbing, and any other type of technical permits can only be selected if your license is linked to your account under the Account Management link. This must be completed by the Office of Buildings staff. If you are applying for any type of mechanical, electrical, or plumbing permit under any other type of permit it will be voided. Any questions should be directed to the Office of Buildings Self Service staff at 404-330-6290.** Home Building Planning Code Enforcement Fire Schedule an Inspection Search for Records Enter information below to search the City's permitting database. Permits can be searched for by entering any of the following Site Address · Contractor License Information · Parcel Number Permit Information Use the dropdown menu to change the Search type

3) Then select "Request Mobile Site" from the drop down menu list.



4) After the selecting "Request Mobile Site" the screen will refresh and you will now have full functionality of the mobile Accela Citizen Access site.

Safari web browser process can be found on page 2

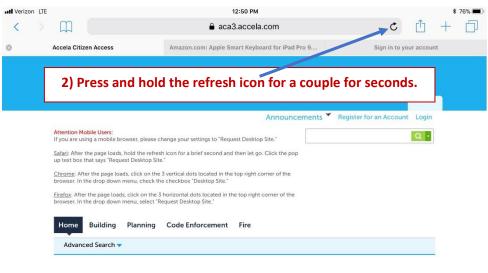
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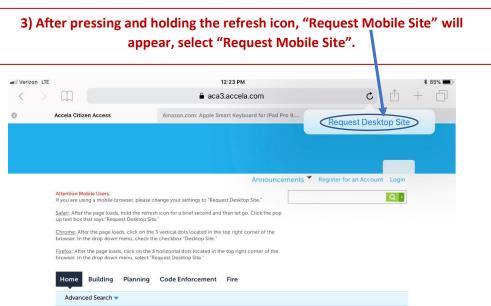
Accela Mobile User System Refresh Process for GOOGLE CHROME & SAFARI Web Browsers

PROCESS FOR SAFARI WEB BROWSER APP



1) Select the Safari app and type https://aca-prod.accela.com/Atlanta_ga in the web address field.





4) After the selecting "Request Mobile Site" the screen will refresh and you will now have full functionality of the mobile Accela Citizen Access site.

Rev. 04/20